

|  |
| --- |
| [Version 1.0]  **Last saved by: Charlotte**  **Last saved on:** 07/10/2014 |

|  |
| --- |
| Automated Email Designs |
| [Publish Date] |
| **Charlotte Hutchinson**  CO600: JustHealth Supervisor: Yang He |

# Account Verification

When each user registers and creates an account we will automatically send an email to the email address they provided with a link they need to click on in order to active their account.

**Subject line-** JustHealth account configuration: Please activate your new account

Dear xxxxx

JustHealth account configuration

Email: xxxxxxxxx

Your account has been created.

Visit this url to activate your account:

URL--------------------------------------------

If you have received this message in error then please delete it.

Kind Regards

JustHealth



# Account Locked

When a user has 5 failed attempts to log into their account, they will automatically be blocked. They will then be required to reactivate their account in order to carry on using it. This will be done by following a link sent to them via their email address on file.

**Subject line-** JustHealth account blocked: Please activate your account

Dear xxxxx

Email: xxxxxxxxx

You have incorrectly entered your password 5 times and your account has now been blocked. To reactivate your account please visit the url below.

Visit this URL to reactivate your account:

URL--------------------------------------------

If you have forgotten your password then please follow this URL to change it:

URL--------------------------------------------

If you have received this message in error then please delete it.

Kind Regards

JustHealth



# 3.0 Forgot/ Reset Password

On each login page we will have an option to reset your password. If the user clicks on the button they will be sent the following email which will require then to follow a URL, which will take them to the reset password page.

**Subject line-** JustHealth Reset password

Dear xxxxx

JustHealth reset password

Email: xxxxxxxxx

You have requested to change your password, please follow the URL below to continue

URL--------------------------------------------

If you have received this message in error then please delete it.

Kind Regards

JustHealth

